

CHAIRMAN

Chesler A. Hard III
Ingalls Shipbuilding
M/S1014-17
P.O. Box 149
Pascagoula, MS 39567
(601) 935-3278

SECRETARY/TREASURER

Eric P. Jung
Frelde & Goldman
(504) 523-4621

EXECUTIVE COMMITTEE

Samuel H. Bailey
Dr. John P. Hacke"
Lu M. Mulino
Hon. John H. Van Aken
Dr. Frederick T. Munchmeyer
Thomas A. Sanloblanco



GULF SECTION
THE SOCIETY OF NAVAL ARCHITECTS AND MARINE ENGINEERS
SUPPORT SERVICES

VICE CHAIRMAN

Central Area

Pamela J. Pillarscla
American Bureau of Shipping
(504) 523-5973

East Area

Arnold P. Moore
Ingalls Shipbuilding
(601) 935-4774

Jim C.

January 7, 1988

BYLAWS OF THE GULF SECTION
OF
THE SOCIETY OF NAVAL ARCHITECTS
AND MARINE ENGINEERS

Organization approved by the Executive Committee on May 25, 1949.

Article I - Name

The name of this Section shall be the "Gulf Section of the Society of Naval Architects and Marine Engineers."

Article II - Boundary of Section

This Section shall include the states of Louisiana, Mississippi, Alabama, and the following zip code areas of Florida: 324-- and 325--.

Article III - Officers

The officers shall be a Chairman, two Vice-Chairmen, and a Secretary-Treasurer.

Article IV - Membership

All members of every grade of the Society residing in, or maintaining their principal mailing address in, the territory of this Section shall be members of this Section. Society members who are not members of this Section by virtue of residency may participate in the program and activities of the Section but they will not be carried on the Section membership rolls and shall not be entitled to vote in the election of officers or on other matters. Only Fellows, Members, and Affiliates of the Society are eligible for the *offices* of Chairman, Vice-Chairmen, and Secretary-Treasurer, and for membership on the Executive *Committee*.

Article V - Meetings and Papers

Section 1 - Meetings. All meetings of this Section shall be arranged by the Board of Directors. The provisions of the Constitution, Bylaws and Rules of the Society of Naval Architects and Marine Engineers, and the precedents of the Society with respect to professional sessions for discussion of papers shall govern the procedures of this Section. The quorum for meetings shall be fifteen (15) members present. The annual meeting of this Section shall normally be held in April of each year.

Section 2 - Papers. The papers presented at the meetings may be submitted to the Society of Naval Architects and Marine Engineers for review and consideration for inclusion in one of the Society's publications.

Article VI - Committees

Section 1 - General Organization. The committees are divided into two parts: the Executive Committee and the Section Committees. Unless otherwise noted, Officers, all Committee Members, and Chairmen, shall assume duties concurrent with the beginning of the fiscal year.

Section 2 - Executive Committee. The Executive Committee is composed of the following:

- (Section Chairman
-) Section Vice-Chairmen (2)
- (') Secretary-Treasurer
- Elected Members (3) *← 1st, 2nd, 3rd*
- Immediate Past Chairmen (3)
- *Arrangements Committee Chairmen (2)
- *Membership Committee Chairman
- *Papers Committee Chairmen (2)
- *Public Relations Chairmen (2)

*Are nonvoting participants. A quorum required to conduct official business is five (5) voting members and the Executive Committee is chaired by the Section Chairman.

The Executive Committee is the executive, guiding, planning, and voting part of the Section and shall have general charge of the affairs of the Section. These shall include the time and place of the meetings; the approval of papers for presentation at meetings; public relations activities of the Section; and any other activity the Executive Committee deems necessary for it to undertake in accordance with the provisions of the Constitution, Bylaws and Rules of the Society of Naval Architects and Marine Engineers, and the precedents of the Society. The Executive Committee shall fill any vacancies occurring in its own body until the next annual election. The three (3) immediate past-chairmen and three (3) elected members shall serve a staggered term of three (3) years so as to have one retirement each year.

Section 3 - Section Committees. The Section Committees represent the nonvoting committees and include the Audit Committee, the Awards Committee, the Nominations Committee, the Paper Awards Committee, the - Arrangements Committee, the Membership Committee, the Papers Committee, the Public Relations Committee, and any special committees established by the Executive Committee. The Committee Chairman shall represent his Committee at the Executive Committee. The Section Committees shall also include the National Sections Committee Representative, the Technical & Research Committee Representative, the Librarian, the Liaison for each Student Section, and the Representative of each Student Section. The Section Committees shall assist the Executive Committee and execute its policies and decisions.

Subsection A - Audit Committee. The Audit Committee is a standing committee composed of the Chairman-elect, the Chairman, the Secretary-Treasurer-elect and the Secretary-Treasurer, and is chaired by the Chairman-elect. The Audit Committee shall audit the accounts of the Section annually. The Audit Committee assumes duties at least two (2) weeks prior to the end of the fiscal year and continues until the completion of the audit.

Subsection B - Awards Committee. The Awards Committee is a standing committee composed of, at minimum, the three (3) elected members of the Executive Committee and is chaired by the member in the third year of his term. The Awards Committee shall nominate candidates for all the National Awards. The Awards Committee shall also nominate candidates for any special local Section Award as it sees fit or under the direction of the Executive Committee. The Awards Committee shall be responsible for assembling any documentation which may assist in gaining for the candidate the award.

Subsection C - Nominations Committee. The Nominations Committee is a standing committee composed of, at minimum, the three (3) past-chairman members of the Executive Committee and is chaired by the member in the third year of his term. The Nominations Committee shall nominate candidates for all National Offices and National Committees as provided by the Bylaws of the Society. The Nominations Committee shall be responsible for assembling any documentation which may assist in gaining for the candidate the position. The Nominations Committee shall nominate candidates for the following Section elections: Chairman, Vice-Chairman (Central), Vice-Chairman (East), Secretary-Treasurer, and membership to the Executive Committee. The Nominations Committee shall also suggest to the Chairman and Vice-Chairmen candidates for appointment to the various Section Committees. The Nominations Committee shall propose members for grade advancement to Fellow. The Nominations Committee shall be responsible for assisting the member by helping to assemble any support documentation which may be required for his application.

Subsection D - Paper Awards Committee. The Paper Awards Committee is a standing committee composed of the two (2) Vice-Chairmen and the Papers Chairmen, and is chaired by a Papers Committee Chairman. The Paper Awards Committee shall nominate the authors of papers presented in the Section for all national and local awards. The Paper Awards Committee shall be responsible for assembling any documentation which may assist in gaining the award for the candidate.

Subsection E - Arrangements Committee. The Arrangements Committee shall be responsible for making all arrangements related to the Section meetings. Coordination for meetings with other technical societies shall be under the joint cognizance of this committee and the Papers Committee, subject to the approval of the Executive Committee. The Arrangements Committee Chairman is appointed by the Section Vice-Chairmen.

Subsection F - Membership Committee. The Membership Committee shall be responsible for obtaining qualified applicants for membership in the Society. All applications shall be forwarded by the Membership Committee Chairman to the Society for consideration by the Society Applications Committee. The Membership Committee Chairman shall be appointed by the President of the Society on the joint recommendation of the Chairman of the Gulf Section and the Chairman of the Society's Membership Committee. The Membership Chairman automatically is a member of the Society's Membership Committee.

Subsection G - Papers Committee. The Papers Committee shall be responsible for arranging suitable papers for presentation at meetings of the Section. Coordination for meetings with other technical societies shall be under the joint cognizance of this committee and the Arrangements Committee, subject to the approval of the Executive Committee. The Papers Committee Chairman is appointed by the Section Vice-Chairmen.

Subsection H - Public Relations. The Public Relations Committee shall be in charge of all publicity relating to the activities of the Section. The Public Relations Committee Chairman is appointed by the Section Vice-Chairmen.

Subsection I - Representative to National Sections Committee. The Section Representative to the National Sections Committee is nominated by the Section Chairman for appointment by the President of the Society and serves as the coordinator of the Gulf Section with other Sections and with Society Headquarters.

Subsection J - Technical and Research Committee Representative. The Technical and Research Committee Representative is appointed by the Section Chairman to serve as a liaison between the Section membership and the Society's Technical and Research Program.

Subsection K - Liaison for the Student Section(s). The Liaison for a Student Section shall be a member of the Faculty of the Institution in which the Student Section is organized and shall be a member of the Gulf Section of the Society. He shall be appointed by the Chairman of the Section.

Subsection L - Student Section(s) Representative. The Representative for a Student Section shall be an officer of the Student Section. He shall assist the Student Section Liaison Officer in coordinating the efforts between the Gulf Section and the Student Section.

Subsection M - Librarian. The Librarian shall maintain copies of the papers presented to the Section and shall provide the Secretary-Treasurer with an annual report summarizing the Section Library's finances. The Librarian is appointed by the Executive Committee.

Subsection N - Special Committees. The Executive Committee may, at its' discretion, establish special committees authorizing them to perform specific tasks. The Executive Committee shall determine the scope of work and the term of existence for each such committee. The chairman of each special committee is appointed by the Executive Committee.

Article VI - Duties of Officers

Section 1 - Section Chairman. The Chairman is directly responsible for establishing and fulfilling Section goals and objectives. The Chairman develops working principles to guide the Section Committees and makes recommendations to the Executive Committee for promoting the effectiveness of the Section functions. The Chairman develops the agenda and presides at the Executive Committee meetings. The Chairman maintains supervisory responsibility over all Section activities. The Chairman shall be an ex-officio member of all Section Committees. The Chairman represents the Section in dealings with SNAME Headquarters.

Section 2 - Section Vice-Chairmen. The Vice-Chairmen are directly responsible for fulfilling Section goals and objectives in their area. The Vice-Chairmen shall make recommendations to the Chairman for promoting the effectiveness of the Section functions. The Vice-Chairmen develop the agenda and preside at the Section Business and Technical Meetings. The Vice-Chairmen maintain supervisory responsibility over all Section activities in their area. The Vice-Chairmen shall be ex-officio members of all Section Committees specific to their area. In the absence of the Chairman at functions requiring his presence, the more senior Vice-Chairman present shall substitute for the Chairman.

Section 3 - Secretary-Treasurer. The Secretary-Treasurer shall have general responsibility for the correspondence of the Section and shall take the minutes of all meetings of the Section, and of the Executive Committee. He shall also have charge of the records and accounts of the Section and of the collection and disbursements of funds. The disbursement of the funds must be approved by the Chairman. A budget shall be prepared by the Secretary-Treasurer covering all estimated expenses for each fiscal year, ending August 31. The Secretary-Treasurer shall make reports or budgets as called for by the Treasurer of the Society, accounting in detail for all expenditures made on behalf of the Gulf Section.

Article VM - Elections and Terms of Office

Section' 1 - Elections. The Chairman of the Nominations Committee shall present, at the meeting prior to the Annual Meeting, nominations for all elective offices. Copies of the Nominations Committee report shall be sent to members. Members may nominate other candidates before, or at, the Annual Meeting. The election of officers shall take place at the Annual Meeting. The election may be by voice vote or by letter ballot. The results of the election shall be reported in the notice of the next meeting.

Section 2 - Terms of Office. The terms of office for the officers and members of the Executive Committee shall be as follows, unless removed for cause:

Chairman	one year
Vice-Chairman	one year
Secretary-Treasurer	one year
Executive Committee Members, Elected	three years

Except for elections to fill unexpired terms, all terms of office shall begin on September 1 following election. Officers and members of the Executive Committee shall not be eligible for reelection to succeed themselves more than once. One of the elected members of the Executive Committee of the Section shall be elected each year such that their terms of office are staggered to maintain continuity.

Article IX - Parliamentary Rules

The governing authority on all parliamentary rules not provided for in these Bylaws shall be the latest edition of Roberts' "Rules of Order."

Article X - Order of Business

- (a) Reading of the Minutes of the previous meetings
- (b) Special announcements
- (c) Committee reports
- (d) Stated business
- (e) New business
- (f) Reading of papers
- (g) Adjournment

Article XI - Amendments

Amendments to these Bylaws shall be presented by the Executive- Committee at a regular meeting of the Section. The amendments shall be brought to the attention of the membership by the Secretary-Treasurer in the notice for the next regular meeting, at which time the amendment will come before the Section for discussion and action. A three-fourths vote of the members in good standing present at that meeting in favor of the amendment, shall be necessary for its adoption, but the amendment shall not become operative until it is approved by the Council or the Executive Committee of the Society. A member in good standing is one who has paid his dues to the Society in accordance with the Bylaws of the Society.

Any member may suggest to the Executive Committee proposed amendments to the Bylaws by submitting them in writing to the Secretary-Treasurer of the Section. Amendments proposed by ten (10) or more members of the Section must be voted on at the next meeting of the Section provided notice in writing of such proposed amendment has been mailed to the membership not less than ten (10) days prior to such meeting.

Article XII - Fiscal Year

The fiscal year for the Gulf Section of the Society of Naval Architects and Marine Engineers shall commence on September 1 and terminate on August 31 next following.

Article XIII - Student Section(s)

The Section may sponsor one or more student sections if petitioned by any accredited institution(s) maintained on the approved list of the Society and located within the Section boundaries. The Section will assume responsibility for the proper operations of each Student Section sponsored by it.

DRAFT REVISION 1/7/87

Article XI - Amendments

Amendments to these Bylaws shall be presented by the Executive-Committee at a regular meeting of the Section. The amendments shall be brought to the attention of the membership by the Secretary-Treasurer in the notice for the next regular meeting, at which time the amendment will come before the Section for discussion and action. A three-fourths vote of the members in good standing present at that meeting in favor of the amendment, shall be necessary for its adoption, but the amendment shall not become operative until it is approved by the Council or the Executive Committee of the Society. A member in good standing is one who has paid his dues to the Society in accordance with the Bylaws of the Society.

Any member may suggest to the Executive Committee proposed amendments to the Bylaws by submitting them in writing to the Secretary-Treasurer of the Section. Amendments proposed by ten (10) or more members of the Section must be voted on at the next meeting of the Section provided notice in writing of such proposed amendment has been mailed to the membership not less than ten (10) days prior to such meeting.

Article XU - Fiscal Year

The fiscal year for the Gulf Section of the Society of Naval Architects and Marine Engineers shall commence on September 1 and terminate on August 31 next following.

Article XM - Student Section(s)

The Section may sponsor one or more student sections if petitioned by any accredited institution(s) maintained on the approved list of the Society and located within the Section boundaries. The Section will assume responsibility for the proper operations of each Student Section sponsored by it.